



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
COMMISSIONER ADAM H. PUTNAM

**IMPORTANT NOTICE    EXAM ANNOUNCEMENT    PLEASE POST    IMPORTANT NOTICE**

TO:                    All Pest Control Licensees and Certified Operators

FROM:                Bureau of Entomology and Pest Control

SUBJECT:            Announcement of Pest Control Examinations

Pursuant to Chapter 482.141, Florida Statutes (F.S.), the Department announces the examination and application deadline dates for persons seeking a special identification card or pest control certification. Application for examination must be made **individually** in writing and submitted with exam fees. Experience requirements must be completed on or before the application deadline date. Application forms and lists of study references are available at no charge on the Bureau's website at <http://www.flaes.org/aes-ent/examinfo.html> or upon written request to the Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control, 1203 Governors Square Blvd, Suite 300, Tallahassee, Florida 32301-2961 or by calling 850-617-7991.

**SCHEDULE OF EXAMINATIONS:**

A **completed** application for the examination dates given **must** be received with a postmark **date of or before** the deadline dates given.

<b>Examination Category and Date Offered</b>	<b>Time of Examination and Deadline Date</b>
<p><b>Lawn and Ornamental Pest Control</b> <b>General Household Pest Control</b></p> <p>September 12, 2011 December 12, 2011 March 12, 2012 June 11, 2012 September 10, 2012 December 10, 2012</p>	<p><b>**Monday 7:45 a.m. to 11:45 a.m.</b> <b>**Monday 12:30 p.m. to 4:30 p.m.</b></p> <p>Deadline of July 11, 2011 Deadline of October 11, 2011 Deadline of January 9, 2012 Deadline of April 9, 2012 Deadline of July 9, 2012 Deadline of October 8, 2012</p>
<p><b>Termite and Other WDO</b> <b>Fumigation</b></p> <p>September 13, 2011 December 13, 2011 March 13, 2012 June 12, 2012 September 11, 2012 December 11, 2012</p>	<p><b>**Tuesday 7:45 a.m. to 11:45 a.m.</b> <b>**Tuesday 12:30 p.m. to 4:30 p.m.</b></p> <p>Deadline of July 11, 2011 Deadline of October 11, 2011 Deadline of January 9, 2012 Deadline of April 9, 2012 Deadline of July 9, 2012 Deadline of October 8, 2012</p>

<b>Special ID -- Fumigation</b>	<b>Wednesday 8:30 a.m. to 11:30 a.m.</b>
September 14, 2011	Deadline of July 11, 2011
December 14, 2011	Deadline of October 11, 2011
March 14, 2012	Deadline of January 9, 2012
June 13, 2012	Deadline of April 9, 2012
September 12, 2012	Deadline of July 9, 2012
December 12, 2012	Deadline of October 8, 2012

**THESE EXAMINATIONS ARE SCHEDULED TO BE GIVEN IN WINTER HAVEN (500 Third St., N.W.)**

Exam Schedule  
07/11



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
COMMISSIONER ADAM H. PUTNAM

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**EXAMINATION INFORMATION**

**IMPORTANT GENERAL INFORMATION**

1. MAKE CERTAIN THAT YOU QUALIFY BEFORE APPLYING -- EXAM FEES ARE NOT REFUNDABLE.
2. BE SURE YOUR APPLICATION IS COMPLETE AND POSTMARKED BEFORE THE APPLICATION DEADLINE DATE.
3. APPLICANTS MUST BE AT LEAST 18 YEARS OF AGE AT TIME OF FILING THE APPLICATION.
4. EXAMINATIONS ARE ADMINISTERED IN WINTER HAVEN, FLORIDA ON A QUARTERLY BASIS.
5. EVERY APPLICANT FOR EXAMINATION (INCLUDING RE-EXAMINATIONS) MUST SUBMIT A PASSPORT TYPE PHOTOGRAPH AFFIXED TO THEIR APPLICATION.
6. APPLICATIONS MUST HAVE ORIGINAL SIGNATURES AFFIXED TO THEM.

**A. QUALIFICATIONS FOR EXAMINATION AND CERTIFICATION (Chapter 482.132, F.S.)**

A certificate is issued to an individual who has passed an examination administered by the Department. Upon approval, an applicant will receive an admission notice for the exam by mail. Applicants must be at least 18 years of age at the time of filing their application.

Each applicant MUST possess at the time they apply, the minimum qualifications specified in one of the following sections (Chapter 482.132, F.S.).

**General**

Each applicant must have knowledge of practical and scientific facts of pest control.

Each applicant must be a graduate of an accredited high school or submit to the department satisfactory evidence of equivalent education. Applicants must provide a PHOTOCOPY of their high school diploma, or G.E.D. with their application. **Note:** This is NOT required of applicants for the Special Identification card in the fumigation.

**Qualifying by Experience**

Applicants must possess three years employment as an ID cardholder of a licensee that performs pest control in the category they are applying for, one year of which must have been as an identification cardholder of a Florida licensee and completed during the year immediately preceding the deadline date for examination.

Each applicant must complete an "Employment Service" form, DACS 13627, to document the required employment experience for ALL pest control employers (within or outside of Florida) and submit this with their application. **Note:** This is NOT required of applicants for the Special Identification Card in fumigation.

**Qualifying by Education**

Applicants qualifying by education must submit legible photo static copies of college transcripts and evidence of degree conferred that demonstrates one of the following:

1. A degree with advanced training or a major in entomology, botany, agronomy, or horticulture from a recognized college or university that demonstrates the completion of at least 20 semester hours or 30 quarter hours of college credits in those subjects, plus 1 year of employment as an ID cardholder of a Florida licensee

that performs pest control in the category or categories in which the applicant seeks certification or the successful completion of a 1-year entomology program at a public university in this state which specializes in urban pest management and includes practical pest management experience. If such advanced training or major is in entomology, the applicant is qualified for examination in all categories; but if such advanced training or major is in botany, agronomy, or horticulture, the applicant is qualified for examination only in the category of lawn and ornamental pest control.

2. A 2-year degree in horticultural technology or the equivalent from a college or university, with advanced training of 20 or more semester hours or 30 or more quarter hours of credit in horticulture, plus 1 year's employment as a service employee of a licensee that performs pest control only in the category of lawn and ornamental pest control. Such an applicant is qualified for examination only in the category of lawn and ornamental pest control.

3. A 2-year degree in general pest control technology or the equivalent from a college or university, with advanced training of 20 or more semester hours or 30 or more quarter hours of credit in entomology, plus 1 year of employment as a service employee of a licensee that performs pest control in any category or categories. Such an applicant is qualified for all examinations.

4. Twenty-four semester hours or 36 quarter hours of courses in entomology, pest control technology, and related subjects, plus 1 year of employment as a service employee of a licensee that performs pest control in the category of general household pest, termite, and fumigation. Such an applicant is qualified only for examination in the categories of general household pest control, termite and other wood-destroying organisms pest control, and fumigation.

5. Twenty-four semester hours or 36 quarter hours of courses in entomology, pest control technology, agronomy, botany, horticulture, and related subjects, plus 1 year of employment as a service employee of a licensee that performs pest control in the category of lawn and ornamental pest control. Such an applicant is qualified only for examination in the category of lawn and ornamental pest control.

6. Three years' full-time employment as a service employee of the United States Department of Defense, who has been certified to perform pest control in the category or categories in which the applicant seeks certification, 1 year of which employment must have been completed in this state during the year immediately preceding application for examination. Additionally, the application for certification must be submitted to the Department of Agriculture and Consumer Services within 12 months after the date of termination of employment from the Department of Defense.

## **B. PRACTICAL EXPERIENCE REQUIREMENT**

Applicants must have performed as an identification cardholder in this state and under the direction of a certified operator, a minimum of 45 jobs (for General Household and Rodent Pest control, Lawn and Ornamental Pest control, and Termite and Other Wood-Destroying Organisms categories) and a minimum of 15 jobs for Fumigation and Special Identification Cardholder exams.

This documentation must be submitted on a "Documented Pesticide Application for Certification Exam Qualification" form, DACS 13653, and included with their application.

## **C. EXAMINATION FEES**

Each application must be accompanied by a check or money order made payable to the "Florida Department of Agriculture" (FDACS) in the amount of Three hundred dollars (\$300) for each category. Applications for the Special Identification in fumigation category must submit a fee of Two Hundred Dollars (\$200).

Please issue a separate check and application for each category.

Applications received without the required fees will be considered incomplete and will not be processed.

Checks returned for insufficient funds or stop payments will invalidate the application for non-payment of fees. There is a minimum \$15.00 service fee, or 5% of the face value of the check, whichever is greater, for each item returned by the bank.

#### Refunds

No refunds of exam fees shall be made UNLESS the applicant presents written evidence that he or she was under military orders, or jury duty or otherwise subpoenaed, or under medical care at the time of the examination.

If an applicant fails to appear at the scheduled exam, the applicant may submit a WRITTEN request to attend the next available scheduled exam. However, the examination fee will be forfeited if the applicant fails to take, within any of the next three (3) subsequent exam offerings following the original application, the written examination they were approved for. In the event of a fee increase, the applicant will be required to pay the difference.

#### **D. EXAM INFORMATION**

The Bureau maintains a list of reference materials (included with this packet) that are used to prepare and for examinees to study in preparation for the Florida Pest Control Examinations and are listed by category. These materials can also be found on the Bureau's website at <http://www.flaes.org/aes-ent/examinfo.html>.

#### **E. EXAMINATION LOCATION**

The exams are administered every quarter in Winter Haven, Florida. The Florida Citrus Building is a large beige building on the right side of Third Street, NW across from the Winter Haven Fire Department. The address is 500 Third Street, NW, Winter Haven, FL.

#### **G. EXAMINATION DEADLINES**

The examination deadlines are normally the 2<sup>nd</sup> Monday of January for the March exam, the 2<sup>nd</sup> Monday of April for the June exam, the 2<sup>nd</sup> Monday of July for the September exam, and the 2<sup>nd</sup> Monday of October for the December exam. The exact deadline dates can be found on the department's website at this location: <http://www.flaes.org/aes-ent/examinfo.html>.

#### **F. EXAMINATION CATEGORY AND DATE AND TIMES OFFERED**

Examinations are offered during March, June, September and December of each year.

During the scheduled examination period, the certification exams are offered on the second Monday, Tuesday and Wednesday every quarter.

The Lawn and Ornamental Pest Control exam is offered on Monday, from 7:45 am to 11:45 am and the General Household and Rodent Pest Control exam is offered on Monday, from 12:30pm to 4:30pm.

The Termite and Other Wood-Destroying Organisms Pest Control exam is offered on Tuesday, from 7:45 am to 11:45 am and the Fumigation Pest Control exam is offered on Tuesday, from 12:30pm to 4:30pm.

The Fumigation Special Identification Card examination is offered on Wednesday, from 8:30am to 11:30am.

**PLEASE NOTE – A CERTIFICATE ALONE DOES NOT AUTHORIZE YOU TO PERFORM PEST CONTROL. YOU MUST ALSO OBTAIN A PEST CONTROL BUSINESS LICENSE FROM THIS OFFICE IN ORDER TO OPEN A PEST CONTROL COMPANY.**



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
COMMISSIONER ADAM H. PUTNAM

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**REFERENCE MATERIAL SUGGESTED FOR STUDY IN PREPARATION FOR  
THE FLORIDA PEST CONTROL EXAMINATIONS LISTED BY CATEGORY**

Source and price of each reference are given at the end of the lists as indicated by the numbers in ( ).

References for ALL examinations will be:

- The Structural Pest Control Act, Chapter 482, Florida Statutes (1);
- Rules of the Department of Agriculture and Consumer Services, Chapter 5E-14, Florida Administrative Code (1);
- Applying Pesticides Correctly - A Guide for Pesticide Applicators – SM1 (Revised 2010) (2)a;
- Manufacturer's use recommendations and label use directions and precautions for commonly used pesticides and safety equipment in each category will also be references for all examinations. **AT THE EXAM, YOU ARE SUPPLIED WITH A PESTICIDE LABEL TO ANSWER LABEL QUESTIONS.**

Additional suggested study material in each category will be:

TERMITE AND OTHER WOOD-DESTROYING ORGANISMS CONTROL

Termites in Florida – A Guide for Homeowners and Building Professionals SP290 (2)e;  
Construction Terms – Anonymous (1) or online at this link:

<http://www.flaes.org/pdf/BUILDING%20TERMS%20RELEVANT%20TO%20A%20PEST%20INSPECTION.pdf> ;  
IFAS Online References for the Termite and Wood-Destroying Organisms Certification Exam – (found on page 3).

FUMIGATION AND SPECIAL FUMIGATION IDENTIFICATION CARD

2005 Florida Fumigation Manual, SP340, IFAS (2)d ;  
Manufacturer's guides, manuals and labels: Use directions and precautions for commonly used fumigants and safety equipment. (These may be obtained from suppliers.)

GENERAL HOUSEHOLD PEST AND RODENT CONTROL

General Household Pest Control, SM 47 – IFAS (2)f;

LAWN AND ORNAMENTAL PEST CONTROL

Ornamental and Turfgrass Pest Management, SM 7 - IFAS (2)b;  
Florida Lawn Handbook – 3<sup>rd</sup> Edition, IFAS (2)c;  
Imported Fire Ants on Lawns and Turf, Fact Sheet ENY-226, published by IFAS. Available free of charge at your local County extension office or it can be downloaded directly from <http://edis.ifas.ufl.edu/LH059>;  
Florida Green Industries – Best Management Practices for Protection of Water Resources in Florida, June 2002. Available free of charge at your local County Extension Office or at this link: <http://www.dep.state.fl.us/water/nonpoint/docs/nonpoint/grn-ind-bmp-en-12-2008.pdf>.

SOURCES OF REFERENCE MATERIAL

- (1) The Structural Pest Control Act, Chapter 482, Florida Statutes; the Rules of the Department of Agriculture and Consumer Services, Chapter 5E-14, Florida Administrative Code; and Construction Terms – Anonymous, are available online at: <http://www.flaes.org/statutesandrules.html> and <http://www.flaes.org/pdf/BUILDING%20TERMS%20RELEVANT%20TO%20A%20PEST%20INSPECTION.pdf>. OR upon request from the Bureau of Entomology and Pest Control, 1203 Governors Square Boulevard, Suite 300, Tallahassee, Florida 32301-2961, telephone (850) 617-7997.
- (2) a. Applying Pesticides Correctly - A Guide for Pesticide Applicators – Core Manual – SM-001, 7<sup>th</sup> edition - \$20.00
  - b. Ornamental and Turfgrass Pest Management, SM-7 - \$20.00
  - c. Florida Lawn Handbook (with illustrations), 3<sup>rd</sup> Edition, SP-045 - \$19.95
  - d. Florida Fumigation Manual 2005, SP-340 - \$60.00
  - e. Termites in Florida – A Guide for Homeowners and Building Professionals, SP290 - \$14.00
  - f. General Household Pest Control, SM- 47 - \$30.00

All of the above under (2) are available from IFAS Publications - Building 664, Gainesville, Florida 32611, telephone 1-800-226-1764 (website: <http://www.ifasbooks.ufl.edu/merchant2/merchant.mv> ). Make checks payable to the University of Florida. Florida residents add the appropriate sales tax for the county in which you reside, and the postage/handling cost as indicated.

Schedule of Postage and Handling

Amount of Sale	Add
\$ 0 - 4.99 .....	\$4
\$ 5 - 24.99 .....	\$6
\$ 25 - 49.99 .....	\$7
\$ 50 - 129.99 .....	\$8

(3) **IFAS ONLINE** References for the Termite and Wood-Destroying Organisms Certification Exam:

1. Wood-destroying Insects.....	<a href="http://edis.ifas.ufl.edu/IN035">http://edis.ifas.ufl.edu/IN035</a>
2. Powderpost Beetles and Other Wood-Infesting Insects.....	<a href="http://edis.ifas.ufl.edu/IG119">http://edis.ifas.ufl.edu/IG119</a>
3. Southern Lyctus Beetle.....	<a href="http://edis.ifas.ufl.edu/IN559">http://edis.ifas.ufl.edu/IN559</a>
4. Large Carpenter Ants.....	<a href="http://edis.ifas.ufl.edu/IN257">http://edis.ifas.ufl.edu/IN257</a>
5. West Indian Drywood Termite.....	<a href="http://edis.ifas.ufl.edu/IN236">http://edis.ifas.ufl.edu/IN236</a>
6. Western Drywood Termite.....	<a href="http://edis.ifas.ufl.edu/IN526">http://edis.ifas.ufl.edu/IN526</a>
7. Formosan Subterranean Termite.....	<a href="http://edis.ifas.ufl.edu/IN278">http://edis.ifas.ufl.edu/IN278</a>
8. The Eastern Subterranean Termite.....	<a href="http://edis.ifas.ufl.edu/IN031">http://edis.ifas.ufl.edu/IN031</a>
9. Subterranean Termites.....	<a href="http://edis.ifas.ufl.edu/IG097">http://edis.ifas.ufl.edu/IG097</a>
10. Native Subterranean Termites.....	<a href="http://edis.ifas.ufl.edu/IN369">http://edis.ifas.ufl.edu/IN369</a>
11. Termite Baits.....	<a href="http://edis.ifas.ufl.edu/MG363">http://edis.ifas.ufl.edu/MG363</a>

Additionally, these publications can also be downloaded directly from the **Hot Topics** section of the Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services' website located at <http://www.flaes.org> and they are available at most County Extension Offices.



ADAM H. PUTNAM  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

PEST CONTROL EXAMINATION APPLICATION

Section 482.141(2), F.S. and Rule 5E-14.117, F.A.C.  
Telephone: (850) 617-7997

Make Check or Money Order payable to FDACS and remit to:  
Bureau of Entomology and Pest Control  
1203 Governors Square Blvd,  
Suite 300, GS-46  
Tallahassee, Florida 32301

SEPARATE CHECKS FOR EACH APPLICATION

**DO NOT FILL IN**  
APPROVED \_\_\_\_\_  
DISAPPROVED \_\_\_\_\_  
DATE \_\_\_\_\_  
BY \_\_\_\_\_

I hereby make application for  
PEST CONTROL EXAMINATION in \_\_\_\_\_, \_\_\_\_\_ in the categories checked:  
(Month) (Year)

ATTACH RECENT  
1 1/2 x 1 1/2 INCH  
CLEAR, FULL-FACE  
PHOTO HERE  
EVEN THOUGH  
ALREADY ON FILE

- \_\_\_\_\_ Fumigation \$300.00
- \_\_\_\_\_ General Household Pest & Rodent Control \$300.00
- \_\_\_\_\_ Lawn & Ornamental Pest Control \$300.00
- \_\_\_\_\_ Termite Control \$300.00
- \_\_\_\_\_ Special ID Card \$200.00

TOTAL FEES ENCLOSED \$ \_\_\_\_\_

Make check or money order payable to "Florida Department of Agriculture and Consumer Services" (FDACS). All questions MUST be answered if applicable. **MAKE CERTAIN YOU QUALIFY - FEES WILL NOT BE REFUNDED IF YOU ARE REJECTED! DO NOT SEND ORIGINAL DOCUMENTS WITH APPLICATION.**

1. Name of Applicant \_\_\_\_\_  
(Last) (First) (Middle)
2. Mailing Address \_\_\_\_\_  
(Street or P.O. Box)  
\_\_\_\_\_  
(City) (State) (Zip Code)
3. Daytime Telephone Number \_\_\_\_\_  
(Area code) (Number)
4. Name of Employer \_\_\_\_\_  
Address \_\_\_\_\_  
(Street location) (City) (State) (Zip Code)

5. Have you previously been examined and failed in the category(s) now applied for?  Yes  No  
If yes, give month and year FIRST examined in category(s):

FUM. \_\_\_\_\_ GHP \_\_\_\_\_ L & O \_\_\_\_\_ TERMITE \_\_\_\_\_  
(Mo.) (Yr.) (Mo.) (Yr.) (Mo.) (Yr.) (Mo.) (Yr.)

6. If previously examined in **ALL** categories being applied for - Go to Line 7.

A. If applying for examination in a category OTHER than Special ID card, provide documentary proof of high school graduation or equivalent education with this application.

B. Do you hold a degree with advanced training, or a major in entomology or horticulture from a recognized college or university?

Yes  No If yes, answer the following:

Degree earned \_\_\_\_\_ with major in \_\_\_\_\_ Date \_\_\_\_\_  
(Copies of college transcript(s) and evidence of degree conferred **MUST** accompany this application if not already on file.)

C. EMPLOYMENT-EXPERIENCE QUALIFICATIONS.

(1) Those qualifying by college education **MUST** have one year of employment as a service employee of a licensee that performs pest control. They must attach substantiating employer's form(s) from each employer. The following information in (a), (b), and (c) should also be completed.

(2) Those qualifying by experience **MUST** have been employed for at least three (3) years as a service employee of a licensee that performs pest control in the category or categories in which the applicant seeks certification. At least one (1) year must have been completed in Florida during the year immediately preceding application. Complete the information below and attach substantiating employer's form(s) from each employer. (Not required for Special ID card applicants.)

(a) Name \_\_\_\_\_ From \_\_\_\_\_  
(Month) (Year)

Complete address \_\_\_\_\_ To \_\_\_\_\_  
(Month) (Year)

(b) Name \_\_\_\_\_ From \_\_\_\_\_

Complete address \_\_\_\_\_ To \_\_\_\_\_

(c) Name \_\_\_\_\_ From \_\_\_\_\_

Complete address \_\_\_\_\_ To \_\_\_\_\_

### USE ADDITIONAL SHEET IF NECESSARY

Total time as service employee in category(s) applied for is as follows:

FUM. \_\_\_\_\_ GHP \_\_\_\_\_ L & O \_\_\_\_\_ TERMITE \_\_\_\_\_  
(Yrs.) (Mos.) (Yrs.) (Mos.) (Yrs.) (Mos.) (Yrs.) (Mos.)

(3) You must have performed within Florida, and under the supervision of a certified operator, at least fifteen (15) jobs in each category for which you wish to be examined. Attach separate job list for each category or Special ID card exam. (REQUIRED OF SPECIAL ID CARD EXAM APPLICANTS.)

7. Are you currently on suspension, revocation or probation by the Florida Department of Agriculture and Consumer Services?

Yes  No If yes, furnish details on separate sheet.

I do hereby declare that all entries herein, attached hereto and made a part of this application are true and correct statements.

MO \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
4 Digit PIN #



Florida Department of Agriculture and Consumer Services  
 Division of Agricultural Environmental Services

**EMPLOYMENT SERVICE**

Section 482.132(2)(a), F.S. and Chapter 5E-14.117(1), F.A.C.  
 Telephone: 850-617-7997

ADAM H. PUTNAM  
 COMMISSIONER

**Return to:**  
 Bureau of Entomology and Pest Control  
 1203 Governors Square Blvd, Suite 300  
 Tallahassee, FL 32301-2961  
<http://www.flaes.org>

Instructions to applicant: This form is to be used to document in-state and out-of-state pest control service employment for examination qualification. Use a separate form for each employer.

**SECTION A: To be completed by Applicant**

Name of Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
(Street) (City) (State) (ZipCode)

Applicant Name during Employment (if different): \_\_\_\_\_

**SECTION B: To be completed by Employer**

Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Business Address: \_\_\_\_\_  
(Street) (City) (State) (ZipCode)

I hereby certify that \_\_\_\_\_ (Applicant) was a pest control service employee and while so employed, performed pest control in the category(ies) of:

(Please mark ALL that apply.)

- |  |   |
|--|---|
| _____ Fumigation                       | _____ General Household Pest and Rodent Control |
| _____ Lawn and Ornamental Pest Control | _____ Termite Control                           |

Furthermore, our records reflect that this applicant was employed FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
(Month) (Day) (Year) (Month) (Day) (Year)

I further certify that any of the above pest control which was performed by this employee within the State of Florida was performed as a Florida Identification cardholder and under the direction and supervision of a Florida certified pest control operator certified in the category(ies) of pest control indicated above.

\_\_\_\_\_  
 Original Signature of Employer or Certified Operator

\_\_\_\_\_  
 Witness (OTHER THAN applicant, employer or certified operator)

\_\_\_\_\_  
 Print Name Date

\_\_\_\_\_  
 Print Name Date

\_\_\_\_\_  
 Title JF certificate number, (if applicable)

\_\_\_\_\_  
 Witness Address

\_\_\_\_\_  
 Telephone Number

\_\_\_\_\_  
 Witness City, State & Zipcode



ADAM H. PUTNAM  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**DOCUMENTED PESTICIDE APPLICATION  
FOR CERTIFICATION EXAM QUALIFICATION**

Section 482.132, F.S., and Rule 5E-14.117, F.A.C.  
Telephone: (850) 617-7997

**Respond to:**  
Bureau of Entomology and  
Pest Control  
1203 Governors Square Blvd.,  
Suite 300, GS-46  
Tallahassee, FL 32301

**IMPORTANT DIRECTIONS** – Applicants must provide proof of practical experience by documenting 45 pesticide application records (15 for fumigation and special Identification card) to qualify for the certification exam. These forms must be legible. Separate forms must be submitted for each category and each certified operator. Applicants for Fumigation and Special Identification Card exams need to document 15 records and submit the first page only. All other applicants must submit both page one and page two.

Applicant Name: \_\_\_\_\_ Employee Identification Card No. \_\_\_\_\_

The following pesticide applications document my experience in the category checked:

\_\_\_\_\_ Fumigation/SPID \_\_\_\_\_ Termite/WDO Pest Control \_\_\_\_\_ Lawn & Ornamental Pest Control \_\_\_\_\_ General Household Pest Control

Name of Property Owner	Address	Pest Treated	Date Performed
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

I do hereby certify that the above named applicant has participated in within this State and under the supervision of a certified operator in the following pest control applications and has demonstrated the requisite knowledge to supervise such work with regards to safety of both persons and property.

\_\_\_\_\_  
WITNESS (other than applicant or certified operator)

\_\_\_\_\_  
Signature of Certified Operator

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Operator Name

\_\_\_\_\_  
Date

WITNESS ADDRESS:

OPERATOR ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FL Certificate No: \_\_\_\_\_

**DOCUMENTED PESTICIDE APPLICATION  
FOR CERTIFICATION EXAM QUALIFICATION**  
(CONTINUED FROM PAGE 1)

IMPORTANT DIRECTIONS - This second page must be completed for all categories (except fumigation or special identification card) and attached to a signed and completed first page.

Applicant Name: \_\_\_\_\_ Employee Identification Card No. \_\_\_\_\_

Name of Property Owner	Address	Pest Treated	Date Performed
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			
31.			
32.			
33.			
34.			
35.			
36.			
37.			
38.			
39.			
40.			
41.			
42.			
43.			
44.			
45.			

## BUILDING TERMS RELEVANT TO A PEST INSPECTION – ANON

**Acoustic tile** – Tile designed and constructed to absorb sound.

**Alcove** – A large recess connected with or opening off a room.

**Apron** – The flat member of the inside trim of a window placed against the wall immediately beneath the stool.

**Batten** – A thin, narrow piece of board used to cover vertical joists of plywood siding.

**Batter** – The slope, or inclination from the vertical, of a wall or other structure or portion thereof.

**Batter board** – A temporary framework used to assist in locating corners when laying out a foundation.

**Bay** – One of the intervals or spaces into which a building plan is divided by columns, piers, or division walls.

**Beam** – A structural member transversely supporting a load.

**Blocking** – Wood pieces used as filler or bracing between structural members.

**Bottom plate** – The lowest horizontal member of a wall or partition which rests on the subflooring. Wall studs are nailed to the bottom plate.

**Bridging** – Small wood or metal members that are inserted in a diagonal position between the floor joists acting both as tension and compression members for the purpose of bracing the joists and spreading the action of the effect of loads.

**Bulkhead** – A structure above the roof of any part of a building, enclosing a stairway, tank, elevator machinery, or ventilating apparatus, or such part of a shaft as extends above the roof.

**Buttress** – A structure built against a wall to strengthen it.

**Chalk line** – A long spool-wound cord encased in a container filled with chalk. Chalk-covered string is pulled from the case, pulled taut across a surface, lifted and snapped directly downward so that it leaves a long straight chalk mark.

**Chase** – A groove in a masonry wall usually provided for accommodation of pipes, ducts, or conduits.

**Collar beam** – A horizontal tie beam in a gable roof, connecting two opposite rafters at a point considerably above the wall plate.

**Concrete, plain** – Concrete containing not more than two-tenths of one percent of reinforcement.

**Coping** – A capping at the top of a wall, serving to shed water.

**Cornice** – A decorative element made up of molded members usually placed at or near the top of an exterior or interior wall.

**Course** – A continuous level range of row of masonry, as a layer of foundation block. Also a row of plywood panels, as in subflooring or roof sheathing.

**Cricket** – A small roof structure of single or double slope placed at the junction of larger surfaces that meet at an angle for the purpose of diverting drainage.

**Cripple** – Any part of a frame which is cut less than full length, as in cripple studs under a window opening.

**d** – The abbreviation for “penny” in designating nail size; for example 8d nails are 8-penny nails, 2-1/2” long.

**DFPA** – Division for Product Approval, the inspection and testing arm of the American Plywood Association. DFPA initials appear in APA grade-trademarks.

**Dimension lumber** – Lumber 2 to 5 inches thick and up to 12 inches wide. Includes, joists, rafters, studs, planks, girders, and posts.

**Dormer** – An internal recess the framing of which projects from a sloping roof.

**Doubling** – To use two like framing members nailed together, such as studs or joist, to add strength to a building where stiffness is especially required.

**Dry well** – A covered pit with open-joisted linings through which drainage from roof, basement floors, or areaways may seep or leach into the surrounding porous soil.

**Edging** – A border, either structural or vegetative, used to define different areas.

**Encumbrance** – An interest or right in property which diminishes the value of the fee, but does not prevent conveyance of the fee by the owner thereof.

**Façade** – The face of a building

**Fascia** – Horizontal board that is used as a facing across the ends of roof rafters.

**Fascia rafter** – End rafters at the end of the rake.

**Flashing** – Sheet metal or other material used in roof and wall construction to protect a building from seepage of water.

**Flue** – The space or passage in a chimney through which smoke, gas, or fumes ascend. Each passage is called a flue, which together and including the surrounding masonry make up the chimney.

**Footing** – (1) The spreading course or courses at the base or bottom of a foundation wall, pier or column. (2) The concrete (usually) base for foundation walls, posts, chimneys, etc. The footing is wider than the member it supports, and distributes the weight to the ground over a larger area to prevent settling.

**Foundation** – The supporting portion of a structure below the first-floor construction, or grade, including the footing.

**Furring** – Strips of wood or metal applied to a wall or other surface to even it, to form an air space, or to give an appearance of greater thickness.

**Gable** – (1) That portion of a wall contained between the slopes of a double-sloped roof or that portion contained between the slope of a single-sloped roof and a line projected horizontally through the lowest elevation of the roof construction. (2) The triangular portion of the end wall of a house with a pitched roof.

**Girder** – A large or principal beam used to support concentrated loads at isolated points along its length.

**Gusset** – A small piece of wood, plywood, or metal attached to corners or intersections of a frame to add stiffness and strength.

**Header** – (1) In carpentry: a beam placed perpendicular to joist and into which joists are framed in framing for a chimney, stairway, or other opening. (2) One or more pieces of framing lumber used around openings to support free ends of floor joists, studs or rafters.

**Header joist** – The horizontal lumber member that is butted against ends of floor joist around the outside of the house to add support to and tie joists together.

**In-line joist** – A connection made by butting two pieces of lumber, such as floor joists, end-to-end and fastening them together using an additional splice piece nailed on both sides of the joint.

**Insulation, electrical** – Non-conduction covering applied to wire or equipment to prevent the flow of current to contiguous materials.

**Joist** – One of a series of parallel beams used to support floor and ceiling loads, and supported in turn by larger beams, girders, or bearing wall.

**Kiln dried** – Wood seasoned in a humidity and temperature controlled oven to minimize shrinkage and warping.

**Lap joint** – A connection made by placing two pieces of material side by side and fastening them by nailing, gluing, etc.

**Lintel** – A horizontal structural member which supports the load over an opening such as a door or window.

**Load, dead** – The weight of all permanent stationary construction included in the building.

**Load, live** – The total of all moving and variable loads that may be placed upon a building.

**Louver or Louvre** – A slatted opening for ventilation in which the slats are so placed as to exclude rain, light, or vision.

**Lumber** – The product of the saw and planing mill not further manufactured than by sawing, re-sawing, and passing lengthwise through a standard planing machine, cross-cutting to length and working.

**Masonry** – Stone, brick, hollow tile, concrete block or tile, and sometimes poured concrete and gypsum block, or other similar materials, or a combination of same, bonded together with mortar to form a wall, pier, buttress, etc.

**Masonry, Ashlar** – Masonry of sawed, dressed, tooled or quarry-faced stone with proper bond.

**O.C.** – On Center. A method of indicating the spacing of framing members by stating the measurement from the center of one member to the center of the next.

**Outlet** – A point on an electric circuit designed for the direct connection of lighting fixtures, appliances, and equipment.

**Parapet** – A wall serving as a guard at the edge of a roof, terrace, bridge, balcony, or the like.

**Parapet wall** – That part of an exterior, party or fire wall extending above the roof line.

**Partition** – A wall that subdivides spaces within any story of a building.

**Partition, bearing** – A partition which supports any vertical load in addition to its own weight.

**Partition, fire** – A partition designed to restrict the spread of fire, to provide an area of refuge.

**Partition, non-bearing** – A partition extending from floor to ceiling which supports no load other than its own weight.

**Pier** – A column of masonry, usually rectangular in horizontal cross section, used to support other structural members.

**Pilaster** – A part of wall that projects not more than one-half of its own width beyond the outside or inside face of a wall, acting as an engaged pier.

**Pile** – A heavy timber, or pillar of metal or concrete, forced into the earth or cast in place to form a foundation member.

**Plate** – (1) A horizontal structural member placed on a wall or supported on posts, studs, or corbels to carry the trusses of a roof or to carry the rafters directly. (2) A shoe or base member, as of a partition or other frame. (3) A small relatively flat member usually of metal placed on or in a wall to support girders, rafters, etc.

**Platform** – (1) The level part of a staircase between two landings. (2) A permanent floor built above the adjoining ground, as a loading platform, or above an adjoining floor, as the platform of a rostrum, or a dais. (3) A moveable floor, as the platform of an elevator or dumbwaiter. (4) A temporary floor, as of a scaffold, or a floor of a temporary building.

**Plumb bob** – A weight attached to a line for testing perpendicular surfaces for trueness.

**Plumbing stack** – A general term for the vertical main of a system of soil, waste, or vent piping.

**Pointing** – (1) The treatment of joists in masonry for appearance or protection by filing with mortar under tool pressure and usually to a definite form. (2) The filling placed in joints of roofing of slate, tile, etc., as a closure.

**Portico** – An open space having a roof supported by columns, located outside an entrance to or exit from a building.

**Purlin** – A horizontal member usually laid at right angles to main rafters or trusses of a roof to support elements of the roof framing.

**Rafter** – One of a series of structural members of a roof designed to support roof loads. The rafters of a flat roof are sometimes called roof joists.

**Rafter, hip** – A rafter which forms the intersection of an external roof angles.

**Rafter, jack** – A rafter which spans the distance from a wall plate to a hip, or from a valley to a ridge.

**Rafter, valley** – A rafter which forms the intersection of an internal roof angle.

**Rake** – The overhanging part of a roof at a gable end.

**Ridge board** – Central framing member at the peak, or ridge, of a roof. The roof rafters frame into it from each side.

**Ripcap** – Stones or other materials placed on a slope to prevent erosion by water action.

**Roof** – The entire construction used to close in the top of a building.

**Roof, curbed** – A roof in which the slope is broken on two or more sides; so called because a horizontal curb is built at the plane where the slope changes.

**Roof, flat** – A roof which is flat or one which is pitched only enough to provide for drainage.

**Roof, gabled** – A ridge roof which terminates in a gable.

**Roof, gambrel** – A gable roof each slope of which is broken into two planes.

**Roof hip** – (1) In general, a roof which has one or more hips. (2) A roof which has four sloping sides that meet at four hips, or at four hips and a ridge.

**Roof, lean to** – (1) A roof which has a single sloping surface that is supported at the tip by a wall that is higher than the roof. (2) A roof which has a single sloping surface.

**Roof, mansard** – A type of curb roof in which the pitch of the upper portion of a sloping side is slight and that of the lower portion steep. The lower portion is usually interrupted by dormer windows.

**Roof, monitor** – A type of gable roof commonly used on industrial buildings, which has raised portion along the ridge with openings for light and/or air.

**Roof, pent** – A roof, other than a lean to roof, which has a single sloping surface.

**Roof pitched** – A roof which has one or more sloping surfaces pitched at angles greater than necessary for drawings.

**Roof pyramid** – A hip roof which has four sloping surfaces, usually of equal pitch, that meet at a peak.

**Roof, ridge** – A roof which has one or more ridges.

**Roof, valley** – The sloping line at the junction of two roof surfaces where an external angle less than 180 degrees is formed.

**Roughing in** – The work of installing all pipes in the drainage system and all water pipes to the point where connections are made with the plumbing fixtures.

**Rubble, coursed** – Masonry composed of roughly shaped stones fitting approximately on level beds and well bonded.

**Setback** – Placing of a building a specified distance from street or property lines to comply with building codes and restrictions.

**Sheathing** – The structural covering, usually of boards or wallboards, placed over exterior studding or rafters of a structure.

**Sill** – (1) The lowest member of the frame of a structure, usually horizontal, resting on the foundation and supporting the uprights of the frame. (2) That member forming the lower side of an opening, as door sill, window sill, etc.

**Skylight** – Any cover or enclosure placed above a roof opening to provide for the admission of natural light.

**Soil pipe** – Any pipe which conveys the discharge of water-closets, or fixtures having similar functions, with or without the discharges from other fixtures.

**Soffit** – Underside of a roof overhang.

**Span** – The distance between structural supports such as walls, columns, piers, beams, girders, and trusses.

**Specification** – A written document stipulating the kind, quality, and sometimes the quantity of materials and workmanship required for any construction or work.

**Square** – A unit of measure (100 square feet) usually applied to roofing materials

**Stool** – The flat, narrow shelf, forming the top member of the interior trim at the bottom of a window.

**Story** – That part of a building comprised between any floor and the floor or roof next above.

**Stud** – One of a series of slender wood or metal structural members used as supporting elements in walls and partitions.

**Sub flooring** – Bottom layer of plywood in a two-layer floor.

**Termite shield** – A shield, usually of sheet metal, placed in or on a foundation wall or other mass of masonry or around pipes to prevent the passage of termites.

**Tile field** – (1) The system of open-joint drain tiles laid to distribute septic tank effluent over its absorption area. (2) A tile system laid to provide subsoil drainage for wet areas.

**Top plate** – The uppermost horizontal member nailed to the wall or partition studs. Top plate is usually doubled with end joists offset.

**Trap** – A fitting or device so designed and constructed as to provide a liquid trap seal which will prevent the passage of air through it.

**Trim** – The finish materials in a building, such as moldings applied around openings (window trim, door trim) or at the floor and ceiling of rooms (baseboard, cornice, picture molding).

**Trimmer** – In carpentry: A beam or joist into which a header is framed in framing for a chimney, stairway, or other opening.

**Underlayment** – Top layer of plywood in a two-layer floor. Provides a smooth base for carpet, tile, or sheet flooring.

**Vent** – A pipe installed to provide a flow of air to or from a drainage system or to provide a circulation of air within such system to protect trap seals from siphonage and back pressure.

**Wainscot** – The facing material applied to the lower part of an interior wall contrasting with the upper part. This material is usually of wood but may be of marble, tile or other material.

**Wall, bearing** – A wall which supports any vertical load in addition to its own weight.

**Wall, common** – A wall owned by one party but jointly used by two parties, one or both of whom is entitled to such use under the provisions of a lease.

**Wall, curtain** – A non-bearing wall between columns or piers which is not supported by girders or beams.

**Wall, exterior** – Any outside wall or vertical enclosure of a building other than a party or common wall.

**Wall, faced** – A masonry wall faced on one or both sides with material different from the body of the wall, in which the facing and the body are bonded so that they will act as a unit under loads.

**Wall, fire** – A wall which subdivides a building to restrict the spread of fire, but is not necessarily continuous through all stories and is not extended through the roof.

**Wall, foundation** – Any bearing wall or pier below the first floor construction.

**Wall, non-bearing** – A wall which supports no vertical load other than its own weight.

**Wall, panel** – A non-bearing wall in skeleton construction built between columns or piers and wholly supported at each story.

**Wall, retaining** – (1) Any wall subjected to lateral pressure other than wind pressure. (2) A wall built to support a bank or earth.

**Wall, veneered** – A wall with a masonry facing, which is attached to but not bonded so as to form an integral part of the wall for purposes of load bearing and stability.

**Wallboard** – Wood pulp, gypsum, or similar materials made into large rigid sheets that may be fastened to the frame of a building to provide a surface finish.

**Water closet** – (1) A plumbing fixture consisting of a bowl for the reception of fecal discharges and equipment for flushing the bowl with water. (2) A minor enclosed space in a building equipped with such a plumbing fixture.

**Water table** – (1) The level below which the ground is saturated. (2) A ledge of offset on or above a foundation wall formed to shed water.

**Weephole** – A small hole, as in a retaining wall, to drain water to the outside. Found in brick veneer construction.

**Windows, bay** – A rectangular, curved or polygonal, window or group of windows, supported on a foundation extending beyond the main wall of a building.

**Window, dormer** – A vertical window, in a relatively small internal recess, projecting from a sloping roof.

**Window, fire** – A window that, with its frame, sash and glazing, is designed to restrict the spread of fire.

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